Release Highlights – ARA 2.0 - November 2007

Alliant Route Accounting - New Front End

Business

- A new option is available to show the entire credit card number on the A/R Register. This option is available under Business -> Business Center -> Security Groups and/or Users. In the box that says "Security Options" there is a checkbox that says "A/R". Under the A/R checkbox, there is a box that says "Register". Under that box, there is a new checkbox that says "Show Full Credit Card". If that box is checked, all digits of the customer's credit card will print on the A/R Register. It is highly recommended that this feature be enabled only for A/R personnel responsible for billing customer's credit cards. For all users where this new checkbox is not checked, the A/R Register will continue to show the last four digits of the credit card number only. (Case 7525)

- Pricing is changed for an individual SKU by going to the SKU Center and selecting a specific SKU, then going to the Pricing tab. Previously, if a minimum service price was entered, the lost and abused replacement prices could not exceed $99. A message came up saying that the lost or abused replacement price should be greater than the minimum service price. This issue has been resolved. (Case 8968)

- Previously, on the Revenue Classifications screen, the GL account was only allowing for the entry of four digits. This has been corrected to allow for the entry of eight digits. (Case 12810)

- For customers that receive multiple deliveries per week, the loss and abused insurance can now be setup to bill for one day only. These charges are calculated and billed on the last delivery day of the week only. So, if a customer is delivered Monday, Wednesday, and Friday. The charges will be calculated and billed on Friday only. The charges will not be incurred on Monday and Wednesday. There is a new checkbox that says "Only bill program charges on customer's last delivery day". It is located in the Insurance box on the Processing tab of Enterprise Manager. (Case 7875)

Customer

- Attachments can be added at both the account level and the customer level. Previously, attachments could only be viewed at the level they were added. Now, customer level attachments can be seen at the account level and vice versa. Attachments must still be added or removed at the appropriate level. (Case 8935)

- On the Inventory Minimum Report, an enhancement was made allowing the user to run the report for specific SKU's or a range of SKU's. (Case 8635)

- Users can transfer wearers or entire accounts to a new account by going to Customer -> Maintenance -> Account/Wearer Transfer. There was a problem where the user could not exit from this screen if an invalid account was entered. If an invalid account was entered in the first account field a message would come up saying "Invalid Account". If the user tried to exit from the screen, the message kept re-appearing and the user was not able to exit. This problem has been resolved. (Case 7724)

- In the customer search screen, the user has the ability to right click on a customer and change the account. Previously, there were some problems with this functionality. The issues have been resolved. (Case 8689)

- In Wearer Maintenance, the user has the ability to change the wearer number by right-clicking on the wearer or one of the items. Previously, when this was done, all items were moved from the existing wearer to a new wearer, but only if the new wearer number did not exist. Functionality has been added allowing the user to right-click on a SKU and move it from one wearer to another wearer, even if the new wearer already exists. Keep in mind that this is not possible if the wearer the SKU is being moved to already has the SKU and sizes being moved. If all SKUs are moved from a wearer, the system will remove that wearer number altogether. (Case 8730)

- In Enterprise Manager, the "Print Garment Quantities" checkbox is located in the "Account Invoice Defaults" box on the Account tab. This checkbox serves as the default when a new customer is added. Previously, the "Print Garment Quantities" box was not being checked when adding a new customer. This has been resolved. (Case 8846)

- When a customer is selected, the user has the ability to display a variety of information on the customer "dashboard". One of the things that can be displayed is the last ten invoices. Unpaid invoices are displayed in red text and paid invoices are displayed in blue text. Previously, there was a problem with unpaid special invoices showing up as paid. Special invoices can be created to have a different settlement date than the delivery date. After the invoice was updated to A/R, the special was showing up as blue (for paid) instead of red (for unpaid). Special invoices will now stay red until they are paid in A/R. (Case 9004)

- When running the Customer Listing Report under Customer -> Reporting, it was cutting off the last digit of the phone number. The report has been modified so that all digits will print. (Case 9263)

- Previously, when stopping a customer, the customer's wearers were stopped, but the wearer items were not stopped. Now, all items will be stopped correctly. (Case 9422)

- When adding a new emblem there was not a branch option and the emblems were being added to the database with no branch. Because they did not have a branch, the emblems were not appearing on the emblem pick list. A branch option has been added to the emblem maintenance screen. If there is only one branch, the branch will automatically be entered and the user will not have to change anything. (Case 9925)

- Previously, the tab order was incorrect on the customer screen. If the user pressed the "Tab" key, the cursor jumped to the save button and the "Enter" key would not work until the cursor was put in the name field. The issues have been resolved. (Case 10264)

- Work orders viewed in the new front end were not displaying the customer name. The customer name will now display. (Case 12300)

- An enhancement was made allowing users to run the Customer Contact Report for Active, Stopped, or All Customers. (Case 9265)

- Previously, the Custom Garment Lease program was taxable based on whether or not the customer was taxable. A new checkbox that says "CGL Taxable" has been added to the Options 1 tab of the Customer Entry screen. This new checkbox determines whether or not the Custom Garment Lease will be taxable. (Case 7452)

- We recently added the ability to enter individual contacts at the account and customer level. At the customer level, contacts can be entered by going to the Options 3 tab of the Customer Entry screen. Billing or account level contacts can be entered by going to the Options 3 tab of the Account Entry screen. In the November release, a field was added to both grids for storing the contact's phone extension. (Case 7554)

- Price type 14 is calculated as the inventory times the unit price, where the soil count prints on the invoice. A checkbox has been added to the Revenue tab of the Customer Entry screen that says "Only charge one delivery for PT 14 items with price frequency 7". If this box is checked, price type 14 items with a delivery frequency of 8 and price frequency of 7 will only be billed one time for a single delivery on the final invoice of the week. (Case 8134)

Delivery

- On the Invoice Adjustments screen, a checkbox has been added that says "Automatically recalculate ARC/SRC lines". If this box is checked and the user adjusts an item on an invoice that already has ARC or SRC lines, the ARC or SRC amounts will be recalculated based on the adjustment. There is another checkbox that says "Add new lines if needed". If that box is checked, ARC and SRC lines will also be added, if necessary. (Case 7720)

- On the Invoice Adjustments screen, when adjusting a special inventory line with a negative quantity using an adjustment transaction code of SI, the special inventory of the item was being increased by the amount of the adjustment. If a negative quantity is entered with an SI transaction code, the transaction code will be changed to SD, indicating a special decrease rather than in increase. (Case 8571)

A/R

- A/R notes may be added through the A/R Inquiry screen. A “Notes” button has been added to the A/R Application screen, as well. That button shows the same notes entered through the A/R Inquiry screen. In A/R Application, the user now has the ability to enter notes for a particular invoice by right clicking on the invoice and going to “Notes”. (Case 9272)

- Previously the check number was not showing up in the grid in A/R Inquiry for reconciled invoices. The check number will now show up correctly. (Case 10062)

- On the Enterprise Manager screen, if the checkbox "Show Month names on Aging" is selected in the A/R Reporting box on the Account 2 tab, the month names will now appear above the aging totals on the A/R Inquiry screen instead of the current businesses, current balance, 30, 60, 90, and 120 days. (Case 7424)

- On the Payment Activity Report, the transaction type of "N", for "Non-A/R", has been added to the drop down box of specific transaction types. (Case 8767)

- Previously, statement discounts were calculated based on debits (positive amounts) only. A checkbox has been added in the A/R Options box on the Account 2 tab of Enterprise Manager that says "Include credits in statement discount calculation". If this checkbox is checked, credits (negative amounts) will be taken into account when calculating the statement discount. (Case 8096)

Mobile

- If a customer, item, and transaction code are setup to create work orders, a work order will be created when changing an item’s inventory on the handheld. This is done by selecting a line item and then going to Options -> Change Inventory. The work orders will go to the release work order screen in Alliant Route Accounting and must be released before the work order is created. This is only designed for the inventory change menu and not when doing invoice adjustments on the handheld. (Case 6892)

- When emailing invoices from Alliant Mobile 2.0, the email subject will now display the invoice number of the invoice being sent. (Case 7833)

- When crediting an invoice and then charging a stop minimum on a handheld, it will now allow for the entry of cash collected. This information will subsequently show on the Cash Collected Report. (Case 8174)

- Special inventory holdout dates and future increases and decreases can now be viewed on the handheld by selecting a line and going to the Options menu. This will allow the route service representative to review the information in front of the customer. The future increase/decrease transaction codes can now be used on handhelds, as well. (Case 8536)

- The Service Notes Report, located under Mobile -> Reports, will now display the route on the line of the service note. (Case 7572)

- On the Invoices/Delivery Tickets screen, invoices that are setup to be faxed or emailed were not previously able to be printed. A checkbox has been added to the screen that says “Include Non-Printed Invoices”. If this box is checked, invoices that are setup to be emailed or faxed may be viewed on the screen and subsequently printed. (Case 8317)

- The customer name has been added to the Size Change Requests Report, located under Mobile -> Reports. To accommodate the printing of the customer name, the report will now be printed in landscape format. (Case 9282)

- The Stopped Items/Employees report is located under Mobile -> Reporting -> Stopped Items/Employees. Previously, this report was showing the first route in the range on all pages. It will now show the correct route on each page. (Case 7987)

Mat Tracking

- On the Mat Load Station screen, the user now has the ability to enter a range of branches. (Case 7812)

- On the Mat Storage Locations screen, the user can now enter specific SKU's to go to a particular storage location. (Case 7432)

- When working in the Tag Mats in Warehouse screen, the SKU number will now remain in the SKU field unless the user changes it. (Case 9123)

- A new report was created called the Mats Loaded report. The report is located under Mat Tracking -> Maintenance/Reporting -> Reporting -> Mats Loaded. This report is the opposite of the Mat Pull Report. It shows the number of mats loaded by route. (Case 7804)

Alliant Route Accounting - Old Front End

Reports

- The report heading on the Production Requirements Report branch summary has been changed to provide more detail. The heading will now show each route for which the report is being run. It will also show if a holiday schedule is being included. (Case 7127)

- On the Production Requirements Report, the user has the ability to enter a holiday schedule by route. Functionality has been added so the user can enter a holiday schedule for the entire branch. (Case 8086)

- A new option has been added to Physical Inventory Sheets, located under Reports -> Daily. The report can now be run for a specific SKU or range of SKU's. This will help when doing an inventory for specific items at all customers, instead of doing whole inventories. (Case 9205)

Utilities

- Under Utilities -> Export Customer Contact Information, there are options to export customer or billing information to *Excel*. A column has been added to the spreadsheet showing whether or not the customer is stopped. If the customer is stopped, an "X" will show up in the new column. This will allow the spreadsheet to be sorted by active and stopped customers. This information will help when sending mass mailings. (Case 9267)

Alliant Stockroom

- A checkbox exists under Stockroom -> Maintenance -> System Options that says "Do NOT reduce inventory during Deassign". If this box is checked, the inventory will never be reduced when garments are deassigned. This is used if inventory is reduced manually through Employee Item Maintenance. A new checkbox has been added to the System Options screen that says "Do NOT reduce inventory during Deassign if quantity assigned greater than inventory". If an employee was accidentally assigned more pieces than they have in inventory, this would bring the assignment quantity back down to the inventory quantity. This checkbox only works for items that are stopped. (Case 7890)

- The Requested Repairs report shows garments that were given a service code at one time or another. This report is based off of the garments next delivery date. A checkbox has been added to the screen that says “Use Scan Date”. If this box is checked, the report will display data for the date on which the garment received a service code. (Case 9237)